State Intermediate Educational Unit-146 State House Station, Augusta, ME 04333 Telephone (207 624-6660-Fax (207) 624-6661-TTY-1-888-577-6690

CDS Administrative Letter: Number 6

DATE: November 16, 2007

TO: CDS Regional Board Chairs, State Level Advisory Group and CDS Site Directors

FROM: David Noble Stockford, Policy Director and Team Leader

Debra Hannigan, CDS State Director

RE: Child Development Services Code of Ethics

In accordance with LD §1320 www.mainelegislature.org/legis/bills/chapters/public107.asp, "An Act Requiring the Development of a Code of Ethics by Component Units and other Related Organization of State Government", Child Development Services has adopted a Code of Ethics to guide our operation at the State CDS IEU as well as at the 16 Regional CDS IEU's.

Attached is a copy of the CDS Code of Ethics to be utilized by all 17 CDS sites. You may also access an online copy at http://www.maine.gov/education/speced/cds/codeofethics.html .

The Child Development Services Code of Ethics is adopted as of November 16, 2007 and is to be shared with all site employees as well as posted at each site in a location where employee's postings currently exist.

For further information, please contact Debra Hannigan, State Director, Child Development Services, at 207-624-6660, or email her at <u>debra.hannigan@maine.gov</u>.